Title	Description	Delivery Format	Duration	Schedule
Spring Training: **2004 Delivery System Update/ Processing Student Data**	Day one is a Delivery System Update including, but not limited to: COD, FAA Access, Web Tools, and the ISIR Data Mart. Day two focuses on processing student level data. This would focus on the following: COD, NSLDS, R2T4, PJ, Verification and conflicting information. The training would focus on following student data through the process, but at a more advanced level than last year's Basics course. This would involve COD issues such as POP (potential overpayments) and transfer students, NSLDS issues such as annual/aggregate loan issues and the impact of consolidation loans, student withdrawal issues, etc. Critical would be a focus on the impact of changes to student data to student eligibility and program integrity issues. **Recommended** for all financial aid administrators who work with impacted systems.	Traditional classroom	2 days	Early Spring 04
Consumer Information and Reporting	Includes topics such as: Campus Security Reporting, Completion/Graduation Rates, Crime Reports, Consumer Information (Notices, Authorizations, and Publications), and FERPA. **Recommended** for financial aid administrators and institutional professionals responsible for this reporting.	Web-based	Self-paced	TBD
Web Conference Training of New Tools	This training would be a more advanced follow-up to the Delivery System update training and would utilize the Web Conference Training tool (WebEx Learning Center Technology) to deliver hands-on computer training to a geographically dispersed audience. The web conference training tool would allow participants to view and interact with the various websites and software products needed to ensure program integrity and efficient data processing. A significant feature of web conferencing I is that participants and trainers don't have to travel. Typical web-based training sessions last about two hours which means that we can offer more sessions during the day and accommodate more trainees without incurring travel and other costs. The web conferencing method of delivering training has been successfully implemented for the 2003-2004 EDExpress Application Processing, Pell and Direct Loan training sessions. Regional offices could also utilize the materials to offer local session if needed. **Recommended for** all financial aid administrators who would like a hands-on demonstration of the Delivery System Updates.	Web Conference Training	2 hours	Late Spring